

HOW TO PREPARE AN ANSWER AND COUNTERCLAIM TO AN ACTION THAT HAS BEEN SERVED ON YOU

The information contained in this Packet is to be used if you have been served with court papers that were filed in the Superior Court. You should consult with an attorney to make sure that your legal rights are protected.

It is advisable to have an attorney when filing legal papers to be sure that your rights are protected and that all the procedures are correctly followed. **Courthouse personnel are prohibited by state law O.C.G.A. § 15-19-51 from giving legal advice.** Different situations may require special procedures and courthouse personnel cannot advise you on how to proceed or what forms may be necessary in specific situations.